

IAPMO R&T– Online Invoice Payments

PRIVACY STATEMENT

IAPMO R&T is committed to respecting the privacy rights of our customers on our web site. We take this matter very seriously, and have instituted this Privacy Statement in order to explain its privacy practices on this web site.

Payment Processing

To pay an invoice online, you must provide contact information (such as name, email, and address) and financial information (such as credit card number, expiration date). Your email address is used to send your payment confirmations and other communication directly pertaining to a payment you have submitted. Our online invoice payment system does not save or store your credit card information; transactions are handled through the credit card 'payment gateway' company **Authorize.Net**. You may visit their web site at <http://www.authorize.net> for further information.

Security

The security of your information is very important to us. When you enter sensitive information (such as credit card number) on our online payment form, we encrypt that information using 128-bit Secure Socket Layer (SSL) technology. SSL technology encrypts your payment information to protect it from being decoded by anyone other than IAPMO R&T.

Once you enter our online payment site, your computer will begin communicating with our server in secure mode. You can tell that you are in secure mode by the following:

- The "http" in the web address will be replaced by "https".
- Depending on the browser, you will see either a padlock (Microsoft Internet Explorer, AOL, Netscape Communicator, Firefox, Safari) or a solid key (Netscape Navigator) in the upper or lower section of the browser window.
- Only browsers that use the 128-bit Secure Socket Layer technology are able to make payments through this web site.

We make reasonable efforts to follow generally accepted industry standards to protect the personal information submitted to us, both during transmission and once we receive it. However, no method of

transmission over the Internet, or method of electronic storage, is 100% secure. Therefore, while we strive to use commercially acceptable means to protect your personal information, we cannot guarantee its absolute security.

Changes to This Privacy Statement

We reserve the right to modify this Privacy Statement at any time, so please review it frequently. Any changes to this Privacy Statement will be posted here.