



CONNECT 2019

PRODUCT & TECHNOLOGY SHOWCASE

OCT. 2-3, 2019

Indiana Convention Center



PLUMBING-HEATING-COOLING
CONTRACTORS ASSOCIATION
Best People. Best Practices.

EXHIBIT SPACE APPLICATION

To Reserve Space: Return this application, properly executed, with full payment information. Upon acceptance, you will receive a countersigned copy and receipt. Full payment must be received to reserve a booth.

Contact Information

Company Name _____
 RPA Membership ID # _____ Primary Contact _____
 Telephone _____
 *Email _____ Website _____
 Address _____
 City _____ State _____ Zip _____

Exhibit Space

Booth	Member	Non-Member
Standard (10x10)	\$1,800	\$2,200
Premium (10x10)	\$2,000	\$2,400

Please indicate your Showcase booth preferences below (all booth assignments are on a first-come, first-served basis, defined as receipt of contract and sponsorship payment).

1st choice: _____
 2nd choice: _____
 3rd choice: _____
 4th choice: _____

Payment

Quantity and Type	Member Rate	Non-Member Rate	Total
_____ 10x10 Standard Booth	x \$1,800	or @ \$2,000	= \$ _____
_____ 10x10 Premium Booth	x \$2,000	or @ \$2,400	= \$ _____

TOTAL PAYMENT

\$ _____

Check Enclosed Payable to "IAPMO-RPA" or Charge my: Visa AmEx MC

CC# _____ Exp. Date _____ CW# _____

Name on Credit Card _____ Date _____

This exhibit space application, together with the Terms and Conditions, will become a binding contract upon acceptance with authorized signature and is based upon the exhibit floor plan, exhibit space fees, rules governing the Showcase and general information that is included with this document.

Exhibitor Signature _____ Date _____

Printed Name _____ Telephone _____

Please send completed form with payment information by email to CONNECT@RadiantPros.org, fax to (909) 472-4150 or mail to RPA, 4755 E. Philadelphia St., Ontario, CA 91761

Questions: Contact RPA by phone: (909) 472-4207 or email CONNECT@RadiantPros.org

Exhibit Space Includes: *Two (2) complimentary Showcase registrations providing admission to the Showcase and Opening Reception per 100 sq. ft. reserved booth space. Each booth will be set with eight-foot background, 33" side rails, 44" x7" identification sign, draped table and two chairs and carpet. Carpet upgrades additional furnishings and electric are available at an additional cost through the designated show decorator only. Exhibit space will be assigned in the order that Agreement and payment are received and are predicated on amount of space required and booth configuration. PHCC will make all final decisions as to the assignment and location of the booths. *Additional registrations for booth personnel are \$230. (Use Booth Personnel Registration Form.)

* By providing your fax number and/or email address you are giving RPA, PHCC Management and their affiliates, consent to communicate with you through these mediums.

For PHCC use:

Authorized PHCC Signature _____ Date _____

Assigned Booth Number _____ Notes _____



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EXHIBITOR INFORMATION FOR ON-SITE GUIDE

Drive traffic to your Exhibit Booth by providing a brief description of your company's products and/or services to appear in the CONNECT 2019 On-Site Guide.

Please provide the contact information you'd like visitors to your exhibit to use, NOT the contact information for registering for your booth with RPA/PHCC.

Listing Contact Information

Company Name _____
 Address _____
 City _____ State _____ Zip _____
 Email _____ Website _____
 Telephone _____

Brief Description

Please provide a brief (125 characters or less) description of your company's product(s) and/or service(s) that you'd like to appear in the On-Site Guide. Note: Description may be edited by RPA/PHCC staff to fit final copy.

Return these forms via email to CONNECT@RadiantPros.org, fax to (909) 472-4150
 or mail to RPA, 4755 E. Philadelphia St., Ontario, CA 91761

Questions: Contact RPA by phone: (909) 472-4207 or email CONNECT@RadiantPros.org

SHOWCASE TERMS AND CONDITIONS

1. Management. The Showcase is sponsored by The Plumbing-Heating-Cooling Contractors - National Association (PHCC), hereinafter designated as "Management" in this document. An "Exhibitor" is an applicant that has been accepted for participation in the Showcase portion of the PHCC event by Management. The issuance of a written Booth Confirmation notice, in response to a submitted Exhibitor Contract, shall constitute a binding contract of participation between Management and the Exhibitor. The Exhibitor and Management acknowledge these Event Terms and Conditions as the elements of the contract of participation. Violations of any of the Event Terms and Conditions of the contract shall entitle Management to exclude an Exhibitor from the Event and seek remedies for damages caused by such violations, including reasonable attorney's fees. The Exhibitor must comply with the Event Terms and Conditions relating to the officially designated show contractors, the facility and all federal, state and local governmental authorities. **Management has the sole authority to accept or reject an application to exhibit in the PHCC Showcase and to determine which type of exhibitors may exhibit.**

2. Conditions of Payment. FULL PAYMENT is required with this contract to hold exhibit space. Space cancellations before June 15, 2019, shall be refunded 50% of fee paid. After June 15, 2019, no refunds on exhibit space cancellations will be made. All cancellations must be made in writing. Any exhibitor that does not meet financial obligations with regards to this contract will be responsible for all outstanding debts, as well as attorney's and collections fees related to these debts.

3. Display Restrictions. All products, services, or literature displayed must fit within the allotted space (i.e. 10 x 10 booth) and may not exceed 96 inches in height from the floor up. Electrical power will be available to all exhibitors at the exhibitor's expense. Exhibits may not project beyond the space allotted or interfere with traffic or other exhibits, including line of sight. Exhibits may not extend into any aisle. No additional furniture beyond that provided by Management's turnkey package or that available through Management's show decorator in conjunction with the Showcase Program is permitted. Management reserves the right without recourse to prohibit any portion of any exhibit, which, in its opinion, is not suitable, or in keeping with the character of the Showcase. This reservation of rights by Management applies to persons, things, conduct, printed matter, catalogs, and any other material relating to or affecting the Showcase Program.

4. General Restrictions. (a) Exhibitor shall not in any manner indicate that a Management endorsement or approval of Exhibitor's product(s) or service(s) has been given by Management merely because Management has allowed such product(s) or service(s) or literature to be displayed at the Showcase. (b) Exhibitor shall be solely responsible to obtain any licenses required for the purpose of exhibiting at this event. (c) Tacking, posting, taping or nailing signs, banners, etc. to any permanent walls or woodwork will not be permitted. Any damage to the exhibit hall by Exhibitors or their employees or agents shall be paid for by the Exhibitor causing such damage. (d) No visual or audio recording or transmission of the Showcase may be made by or on behalf of Exhibitor without the prior written consent of Management and the Indiana Convention Center, Indianapolis, IN (e) No exhibitor shall assign, sublet or apportion the whole or any portions of booth allotted, nor exhibit therein any literature or display other than that produced or distributed by the Exhibitor in the regular course of his/her business. (f) Firms and representatives of firms not assigned exhibit space are prohibited from soliciting business in any form in the exhibition area. Violators of this prohibition will be promptly ejected from the show. (g) Admission to the Showcase Program will be by registration badges and all exhibitor personnel must wear registration badges in the exhibit hall. Also, all exhibitor personnel must abide by established registration fee and/or policy requirements of Management. (h) The use of any public area outside of the exhibit area for the display of products and/or services or demonstrations or the distribution of circulars, samples or other material is prohibited. (i) No loudspeakers or audio or video equipment that interfere with adjoining exhibitors will be permitted in the exhibit area. (j) Exhibitor shall not use or permit the exhibit area to be used in conflict with any law, ordinance, rule or regulation of any governmental authority; in any manner which constitutes waste or nuisance; or any manner which causes injury to the Indiana Convention Center.

5. Liability. Exhibitor hereby assumes responsibility for and agrees to indemnify, save and hold harmless, Management, the Indiana Convention Center and each of their managers, officers, directors, members, sponsors, employees, agents, successors and assigns from and against any loss, damage, claim, liability and expense (including reasonable attorneys' fees), including personal injury or property damage or loss, arising out of or in connection with Exhibitor's participation in the Showcase Program, except exhibitor is not responsible to an indemnitee for the indemnitee's gross negligence or willful misconduct. Exhibitor understands that neither Management nor the Indiana Convention Center maintains insurance covering exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance.

6. Insurance. All property of Exhibitor is understood to remain under its custody and control in transit to and from and within the confines of the exhibit area and Exhibitor shall maintain insurance covering Exhibitor's property.

7. Promotional Materials. Distribution of promotional gummed stickers or labels is strictly prohibited. Distribution of samples, souvenirs and printed matter of any kind is permitted provided: (a) there is no interference with adjoining Exhibitors and (b) It is conducted in a dignified manner within the confines of exhibit booth.

8. Exhibit Hours. The following have been designated as Showcase Program hours: Wednesday, October 2, 2019, 5:30 – 7:30 pm and Thursday, October 3, 2019, 10:00 am – 2:00 pm. **Note: Hours may be changed at any time at the discretion of Management.**

9. Music. Exhibitors shall not perform any music during the Showcase Program and shall indemnify Management, its officers, directors, employees, members and agents from and against any loss, damage, claim, liability and expense (including reasonable attorneys' fees) resulting from or arising out of Exhibitor's performance of music during the Showcase Program.

10. Set Up/Removal. Exhibitors will have access to the exhibit area on Wednesday, October 2, 8:00 am – 4:00 pm, for the purpose of bringing display material and literature to their booth(s). Following the conclusion of the Showcase, Exhibitors will retain access to the exhibit area until 4:00 pm, October 3 for the removal of the same. Management shall not be responsible for materials left after that time. Any and all materials left in exhibit booths thereafter will be disposed of by Management show decorators at Exhibitor's expense.

11. Meetings. No Exhibitor shall hold any meetings or events that conflict with the Showcase Program or other PHCC events..

12. Exhibitor Information. Management may use the information supplied by an Exhibitor on Exhibitor's Application/Contract as part of Management's marketing, advertising and other information materials.

13. Force Majeure. In the event the Indiana Convention Center or any part of the exhibit area thereof is unavailable whether for the entire event, or a portion of the event as a result of wind, fire, flood, tempest or any other such cause or as a result of governmental intervention, malicious damage, acts of war, strike, lockout, labor dispute, riot or any other cause or agency over which Management has no control, or should Management decide that because of any such cause it is necessary to cancel, postpone, or re-site the Showcase Program or reduce the exhibit time, Management shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or indirect, arising as a result thereof.

14. Amendments. Any and all matters not specifically covered by the preceding rules and regulations, and the policies and requirements set forth in the Exhibit Space Confirmation and invoice notice shall be determined by Management in its sole discretion. Management shall have the full power to interpret, amend, and enforce these rules and regulations, provided any amendments, when made, are brought to the notice of the Exhibitor. Each Exhibitor, for itself and its employees, agrees to abide by the foregoing rules and regulations and by any amendments or additions thereto in conformance with the preceding sentence.

15. Default. If this contract is breached by Exhibitor, exhibitor will not be permitted to exhibit and will be subject to eviction without refund. No waiver of any breach of these rules shall be held to be a waiver of any subsequent breach.

16. Communications. Any notices, questions or communication regarding this contract and the PHCC Showcase Program, send to: PHCC, Attn: Showcase, 180 S. Washington Street, Suite 100, Falls Church, VA 22046. Phone (800) 533-7694, Fax (703) 237-7442, E-mail: connect@naphcc.org.